



*Government of West Bengal
Office of the Block Development Officer
Simlapal Development Block
Simlapal, Bankura*

Memo No 1502 / Sim

Date: 20.05.2025

NOTICE

In reference to the letter of the Additional Secretary & Additional Director, B.C.W & T.D vide Memo No. 597/BCWTD(H) Dated: 28.09.2022, the order of the Commissioner, B.C.W & T.D , vide Memo No. 1702/BCWTD(H), Dated: 19.01.2018, the order issued by Sri Partha Chakraborty, Deputy Secretary (Budget) of Tribal Development Department regarding enhanced remuneration of contractual staff of Ashram Hostel (ST) w.e.f 01.07.2024, the Order issued by Sanjay Bansal, Principal Secretary of Tribal Development Department Vide memo no:- 449/ADM(D)/C Dated :- 28.10.2024 regarding educational & Age qualification of contractual staffs of Ashram Hostels and as per the resolution of the meeting of the Block Level Advisory Committee dated 07.05.2025, application in prescribed proforma is hereby invited from eligible candidates for the post given below for purely temporary and Contractual basis and the same will not be regularized by any means. Any personnel so engaged, shall in no way come under the benefits of Memo No. 1107-F (P) Dated 25.02.20216 of the Finance (Audit) Deptt. Govt. Of West Bengal.

Sl. NO	Name of the Ashram Hostel	Name of the Post	No. of Vacancy for the post	Remuneration
1.	Bon-sarenga Ashram Hostel	Superintendent	1	Rs. 10,000/-Per Month
		Cook	1	Rs. 7000/- Per Month
		Helper	1	Rs. 5000/- Per Month

EDUCATIONAL QUALIFICATION: -

- A. For the Post of Superintendent, candidate should be a Graduate from any recognized University and having Basic Knowledge in Computer.
- B. For the Post of Cook and Helper, candidate should pass minimum Class-VIII from any recognized School.

AGE LIMIT (as on 01.01.2025): -

Applicant's age should not be below 21 (Twenty-One) Years. Maximum age is 40 Years for UR, 43 Years for O.B.C (Non- Creamy Layer), 45 Years for SC & ST and 45 Years for Persons with Benchmark Disabilities (40% and above).

OTHER TERMS & CONDITIONS: -

- A. The applicants for the Post of Superintendent should be a resident of Simlapal Block Jurisdiction and need to reside in Hostel premises (if selected) for 24 (Twenty-Four) hours. The Post of Superintendent is residential and will be in-charge of the Ashram Hostel as well as Hostellers. The Hostel Superintendent will not leave the Ashram Hostel without prior permission of the Headmaster of the concerned School.
- B. The applicants for the Post of Cook & Helper should be a resident of Simlapal Block jurisdiction and preferably reside within the 2.0 (Two) K.M radius of the concerned Ashram Hostel (if selected).
- C. The duty hours of the Cook & Helper will be from 6 A.M TO 10 A.M & 5 P.M TO 9 P.M every day. Duty hours may change depending upon the situation or as per the direction of the Authority.

MODE OF SELECTION: -

(For the Post of Superintendent)

Each eligible candidate will be evaluated through a Computer Proficiency Test of 40 (Forty) Marks and Viva-Voce Test of 10 (Ten) Marks. On the basis of the evaluation of Computer Test top 10 (Ten) candidates will be called for Viva-voce for Final Selection.

(For the Post of Cook & Helper)

Each eligible candidate will be evaluated through a Walk -in-Interview of 20 Marks. On the basis of the evaluation of the Walk-in-Interview the candidate who will secure the top marks will be selected.

APPLICATION PROCEDURE: -

Application should be made in the prescribed 'application format' attached with this Notice.


The following documents should be attached with the filled-in application form: -

1. Copy of proof of Educational Qualification.
2. Copy of date of birth proof [Birth Certificate /Secondary Examination Certificate/ Admit Card of Secondary Examination and School Certificate (Only for the Post of Cook & Helper)]
3. Copy of Aadhaar Card.
4. Copy of EPIC (Voter Card).
5. Original Residential Certificate duly signed by the concerned Gram Panchayat Pradhan and Executive Assistant/ Secretary of the concerned Gram Panchayat.
6. Two Recent passport size colour Photographs with light Background, one should be affixed in the application format and the other should be stitched with the application form.
7. One Self- addressed envelope with Postage Stamp of Rs. 30/- affixed on it.

The interested candidates may apply by submitting filled-in application form along with above mentioned documents at the Block Dev. Office, Simlapal Dev. Block between 21.05.2025 to 31.05.2025 except Saturday, Sunday & Govt. Holiday during the Officer hours. Applicants should bring original copy of all the attached documents during submission of their filled-in application forms. The Application submitted by Post is not accepted and the Authority will not take any responsibility in those cases. The panel of eligible selected candidates will be finalized subject to the approval of the Block Level Advisory Committee.

Note: -

- A candidate can apply for only one post.
- Applications received after the last date will not be entertained.
- The Applications will be liable to be rejected due to non- submission of required documents.
- The Authority may cancel the engagement process at any stage of the selection process.


Block Development Officer
Simlapal, Bankura
&
Chairman, Convenor,
Block Level Advisory Committee


Memo no: - 1502/1 (14)/Sim

Date: - 20.05.2025

Copy forwarded for information to: -

1. The Sub-Divisional Officer, Khatra.
2. The PO-cum-DWO, BCW & TD, Bankura.
3. The Sabhapati, Simlapal Panchayat Samity.
4. The Sohokari-Sabhapati, Simlapal Panchayat Samity & One Tribal Member of the Block Level Advisory Committee.
5. The SI of Schools, Simlapal West Circle.

6. The Inspector of BCW & TD, Simlapal Dev. Block.
7. The Head master of Bon-Sarenga High School.
- 8-14. The Pradhan (All Gram Panchayat).


Block Development Officer,
Simlapal, Bankura
&
Chairman, Convenor,
Block Level Advisory Committee

APPLICATION FORM

To
Block Development Officer
Simlapal Development Block

Sir,
I want to apply for the Post of _____

My Candidature is given below: -

Paste a Passport
Size Recent
Photograph
with light
Background &
Self Attestation.

1. Name of the Post applied for: -
2. Name of the Candidate (Block Letter): -
3. Father/Husband Name: -
4. Date of Birth: -
5. Age (as on 01.01.2025): -
6. Caste: -
7. Postal Address: -
8. Contact Number: -
9. Educational Qualification: -

Sl. NO	Examination Passed	Board/ University	Marks Obtained	Full Marks	% of Marks

10. Documents Enclosed: - (Tick Whichever is Applicable)

- A. Age Proof. B. Residence Proof. C. Aadhar Card and EPIC Card. D. 2 (Two) Copies of Photo.
E. Caste Certificate (If any).

(Signature of Candidate)

Declaration

I, Sri/Smt. _____, do hereby declare that all the statement furnished in this application are true, complete and correct to the best of my knowledge and belief and in the event of my information being found false my candidature is liable to be cancelled.

(Signature of Candidate)